

MARYVILLE CHRISTIAN SCHOOL

2525 Morganton Rd.
Maryville, TN 37801
(865) 681-3205
(865) 681-4086 Fax

EMPLOYMENT APPLICATION



*But they who wait for the LORD shall renew their strength; they shall mount up with wings like eagles; they shall run and not be weary; they shall walk and not faint.
Isaiah 40:31*

Thank you for your interest in the ministry of Maryville Christian School. It is our prayer that God will fulfill His perfect will in the lives of all applicants. We invite you to fill out this initial application and return it to our school office. If an opening occurs for which it appears you qualify, we will arrange for a personal interview.

We realize that the key to a successful Christian school is its staff. We are grateful for those who are professionally qualified, who really love children, and who, by the pattern of their lives, exemplify Christ.

Name_____

Position Desired_____ Full-Time____ Part-Time____

Application Date_____ Date Available_____

I. NAME AND ADDRESS

Full Name: Miss / Mrs. / Mr. _____

Present Address: _____

How long have you lived at this address? _____

Phone: _____ Best time to call: Day Night

Email: _____

II. POSITION DESIRED

_____ Teacher (Please indicate 1st, 2nd, 3rd choice in parentheses.)

() PK () Kindergarten () Elementary () Middle School () High School

Grade or subject, in order of preference:

1. _____ 2. _____ 3. _____

_____ Office Staff

_____ Maintenance Staff

_____ Coaching Staff

_____ Other _____

III. CHRISTIAN BACKGROUND

On a separate sheet of paper, briefly give your Christian testimony, detailing your conversion experience.

THE BIBLE:

Do you believe the Bible to be the ONLY inspired and infallible Word of God, our final authority in all matters of faith, truth, and conduct? ____Yes ____No

MCS STATEMENT OF FAITH:

Please carefully read our Statement of Faith at mcstn.org and indicate your degree of support.

_____ I have read and fully support the MCS Statement of Faith as it is written, without mental reservations.

_____ I have read and support the MCS Statement of Faith except for the area(s) listed and explained on the attached page.

MCS BIBLICAL LIFESTYLE STATEMENT:

Please carefully read our Biblical Lifestyle Statement at mcstn.org and indicate your agreement.

_____ I have read, agree with, and if I am hired, agree to abide by the MCS Biblical Lifestyle Statement as it is written, without mental reservations.

CHURCH SERVICE:

Where is your local church membership?

Are you currently a member in good standing? _____

How long have you been a member? _____

In what church activities are you currently involved? _____

What other Christian service have you been a part of since becoming a Christian?

IV. PROFESSIONAL QUALIFICATIONS

If you have not already provided a detailed resume', please attach one to this application listing all education, experience, and applicable teaching credentials.

V. REFERENCES

Please sign the Applicant's Certification and Agreement statement at the end of this application. Do not list family members or relatives as references.

Personal: Give two personal references who are qualified to speak of your spiritual experience and Christian service. One of these should be your current pastor.

Name Address Phone

Name Address Phone

Professional: Give two professional references who are qualified to speak of your professional training and experience.

| Name | Address | Phone |
|------|---------|-------|
| | | |
| | | |

VI. PERSONAL INFORMATION

If you answer yes to any of the questions in the following section, please attach a separate sheet indicating the nature of the suit, offense, date, court, and disposition or other appropriate explanation. A conviction record will not automatically be a bar to employment. Factors such as your age at the time of the crime, seriousness and nature of the violation, time elapsed since the crime, job-relatedness, and subsequent rehabilitation will be considered.

Have you ever been convicted of a criminal offense (felony or misdemeanor, except for minor traffic violations)? You will need to answer yes if you have entered into a plea agreement, including a postponed judgment arrangement, in connection with a criminal charge. (You do not need to disclose criminal convictions that are contained in sealed or deleted records.) Yes No

Do you have any pending charges against you for which you are awaiting disposition? Yes No

Have you ever entered a plea of guilty or a plea of "no contest" (*nolo contendere*), or has any court ever deferred further proceedings without entering a finding of guilty and placed you on probation or in a public service or education program for any crime other than a minor traffic offense? Yes No

Have you ever been suspended, been discharged, or resigned in lieu of discharge from any position? Yes No

Have you ever resigned a position to avoid termination or discharge? Yes No

VII. APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that Maryville Christian School does not discriminate in its employment practices against any person because of race, color, nation or ethnic origin, gender, age, or disability.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am

released under these circumstances, I further understand that I will be paid and receive benefits only through the date of release.

I authorize Maryville Christian School to thoroughly investigate references, work records, evaluations, education, and other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure.

I waive the right to ever personally view any references given to Maryville Christian School.

Since I will be working with children, I understand that I will be subject to a criminal record check by federal and state authorities.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and understand the above statements.

Applicant's Signature

Date