



Maryville Christian School

Homeschool Umbrella K-8 (MCSHSU) 2021-2022 Policies & Procedures

Eligibility:

- Agreement with the MCS Statement of Faith
- An active member of a local Bible believing church
- The student must be in good standing with their previous school. MCS does not register students with expulsions, suspensions, or a disciplinary record.
- Curriculum should be predominantly Christian and should cover the entire scope of the course and must include all core subjects and Bible.
- The teaching parent must **not** have an outside job which would leave the student unsupervised during the school day or have any other responsibilities which would conflict with this teaching appointment.
- The teaching parent is responsible as the primary instructor to ensure the usual scope of a course is covered. It is not the responsibility of a co-op teacher.
- Eighth grade students registered in our MCSHSU are eligible for our high school Independent Study Program.

Requirements:

- **Abide by MCSHSU Policies and Procedures**
- **Conform to Tennessee State laws** concerning homeschooling. A copy of the law can be viewed at www.hslda.org. Please read it carefully. MCSHSU does not assume legal responsibility for your home school. We encourage you to join the Home School Legal Defense Association.
- **Meet with the MCSHSU Coordinator** before your first year in the program.
- **Complete the enrollment** form through FACTS and a proposed curriculum form.
- **Provide student records:** a copy of the certified birth certificate, the vaccination form or letter of exemption, and previous school records (through FACTS or to be taken to the Office).
- **Pay all fees** upon completion of enrollment registration. There are no refunds.

- **Submit your student's end-of-the year attendance form** (180 days, four hours/day minimum) and grades in June but no later than July 1.
- **Participate in standardized testing:** Grade 1: Three days (Mon.-Wed.) Iowa (Students will take a practice test on the first day with a parent present); Grade 5: Three days (Mon.-Wed.) Iowa & CogAT /Grades 2, 3, 4, 6, 7, 8: Two days (Mon. & Tues.) Iowa

Recommended:

Participation in a support group such as **Blount Home Education Association** (www.bhea.net) or other support group, **Smoky Mountain Home Education Association** (www.smhea.org), and **Home School Legal Defense Association** (540-338-5600 or www.hsllda.org).

Services:

- Maintain records: grades, attendance, test scores, and legal documents
- Administer standardized tests: Iowa Assessment ACSI version (achievement test) in grades 1-8; grade 5 will also take the CogAT (cognitive abilities test)
- Support, curriculum counseling, resources, workshops, and referral

Forms, Fees & Deadlines:

- Application fee (first year only): \$40/student
- Enrollment/ Registration fee: \$60 for the first student, \$45 for each additional student (max \$175/ family, K-8). If you have a student enrolled in our Independent Study Program, that student will be counted as your first student.
- Testing fees: \$50/ student (except Kindergarten)
- Open registration closes: **July 1**
- Late Registration: **July 2 - August 30** (additional \$25 charge)
- New registrants are not considered enrolled until all forms on FACTS have been completed and an email notification has been received.
- Returned check fee: \$25
- Proposed Curriculum Forms must be submitted each year no later than **August 1 (10 day grace period for late registration)**
- Submit year-end attendance and grades by **July 1**. All required paperwork must be on file prior to re-enrollment.

Other:

- If a child is showing little or no progress and consistently tests below grade level, we will meet with the teaching parent to evaluate teaching methods, curriculum, and to discuss the parents' plan including ways we can support you. We are available to help with ideas and/or referrals. Please contact us

anytime.

- Documented Special Needs students have unique circumstances, and we work with each student individually. Outside testing is required yearly or as determined by the coordinator.