



## ADMISSIONS CHECKLIST

The steps in the application process are outlined below. It is the responsibility of the parent to ensure that all required information has been submitted to the Admissions Office. Applications for the 2021-2022 school year will be accepted beginning February 1, 2021.

- Read the school's position statements prior to starting the application. (Position statements can be found at <https://rb.gy/2ymjma>)
- Complete the online Admissions Application and submit the required documents along with the \$125 application fee. Required documents include:
  - Birth Certificate
  - Immunization record
  - School records (previous report cards, achievement testing, attendance and discipline records)
  - Pastoral reference
  - Teacher reference
- Student testing for grades K-12 (if requested by MCS Administration)
- Family interview
- Student will shadow an MCS student for either a partial or full day and participate in an informal student interview with the appropriate principal.
- Families will be notified of their admissions status with directions to complete Online Enrollment if accepted.

If you have questions at any time, please don't hesitate to contact the Admissions Office at (865) 681-3205 ext. 221.