

Item Donation Policy

Donations are welcomed by the MCS Library. The following steps will be taken when items are donated:

1. The items will be inspected for appropriateness (compared to the “Library Selection Policy”), quality, and need for the library.
2. If an item is not deemed appropriate for the needs of the MCS library, it may be given to one of the MCS teachers for use, taken to the local used bookstore for “trade,” or discarded as the librarian sees fit.
3. If an item is selected for the MCS Library, the book will be processed and shelved.